Offeror Budget Narrative

## General

Offeror will provide technical assistance in (XXXXX areas). This section provides an estimate of costs for Offeror.

## I. Personnel

1. Evaluation Team
2. HQ Technical Staff

## II. Fringe Benefits

1. HQ Technical Staff

## III. Travel and Transportation

1. Enroute Expenses.

$XXX/trip has been budgeted for travel costs associated with visa fees, baggage fees, vaccination costs, and other travel related expenses.

1. Airfare.

$XXX/trip has been budgeted for Fly-America compliant round-trip tickets from XXX to the Northern Central America Region (Guatemala, Honduras and/or El Salvador) for international evaluation team staff.

1. Lodging.

Offeror estimates that short-term US Nationals and TCNs will spend X days traveling in the Northern Central America Region, and has budgeted lodging at $XXX, inclusive of taxes, which is based upon U.S. State Department rates for City.

1. M&IE

Offeror estimates that short-term US Nationals and TCNs will spend X days traveling in the Northern Central America Region, and has budgeted M&IE at $XXX, which is based upon U.S. State Department rates for City.

1. In-country Ground Transportation

$XXX/trip has been budgeted for travel costs associated with in-country transportation for US Nationals and TCNs traveling to the Northern Central America Region. This includes airport pick-up/drop-offs, and day-to-day transportation required to conduct the Evaluation.

## IV. SUPPLIES

A.

B.

## V. Other Direct Costs

A.

B.

## Vi. Subcontracts

A.

1. Direct Labor

2. Fringe Benefits

3. Travel, Transportation, and Per Diem

4. Supplies

5. Other Direct Costs

6. Indirect Charges

7. Fixed FEe

## VIII. INDIRECT CHARGES

A. Overhead.

B. General and Administrative (G&A).

## IX. FIXED FEE

Subcontractor proposes a total fixed fee of $XXX,XXX, which is calculated by applying X percent on all costs.